

MINUTES OF PRE BID MEETING DATED 07.04.2023

Subject: Engagement of Housekeeping Agency for Cleaning and Maintenance Service in Circle Office Building, 5 Regional offices, MSME Sulabh and RAH under Circle Office, Ahmedabad.

S.NO	PAGE NO. OF BID	TENDER CLAUSES	QUERY RAISED	BANK REPLY
1	76	E (ANNEXURE 14 IN 2)	Registration under Shops & Establishment Act with regard to their office in Bengaluru.	Kindly treat as under- "Registration under Shops & Establishment Act with regard to their Office in Ahmedabad"
2	9	V (EMD)	MSME are exempted from paying EMD as per MSME Act 2012. May you advice for EMD amount for others.	Please refer Page No. 2 of the Tender Document. Rs. 2,10,000/- (Rupees Two Lakh Ten Thousand only)
3	NIL	NIL	Tender Period is for 3 Years, So What about Escalation per year.	Service charge will be fixed as per quoted rate. Wages to be revised as per minimum wages notified from Central Govt from time to time.
4	NIL	NIL	Tender has to be submitted HARD COPY OR ONLINE?	Tender document in two Bid system to be submitted in hard copy in our Office before last date.
5	34	g(ii) - Copy of the ESI Challan receipt of all the Employees for the last three months to be provided.	How many people are required in ESI Challan?	All the Employees of the Firm as per Tender Document.
6	34	h (ii) -Copy of the EPF Challan receipt of all the employees for the last three months to be provided.	How many people are required in EPF Challan?	All the Employees of the Firm as per Tender Document.
7	35	n- The Tenderer shall submit Pre-Bid Contract Integrity Pact Agreement duly filled and signed on non-judicial stamp paper of appropriate value as per Gujarat State Directive.	What is the appropriate value of stamp paper?	Minimum stamp paper of Rs. 300/- (Three Hundred Only) as per Gujarat state Directive. Firm to submit stamp paper as per latest directive from Gujarat State.



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8	59	INDEMNITY FORMAT	This indemnity form has to be submitted before or after the Tender submission?	The Indemnity form has to be submitted along with the Tender document.
9	35	k -The Tenderer should have average of minimum 50 housekeeping & General cleaning Personnel in their payroll during last one year as on the date of submission of tender.	We have to submit one - year EPF and ESI ECR or Challan Required?	Necessary document (EPF/ESI ECR) to be submitted as proof.
10	10	VI -2 - Splitting of work	If more than 1 agencies have quoted same rate which are L-1, how it will be decided? How the work order will be split?	Please refer Page No. 9 & 77-79 of the Tender Document
11	18	VIII-6- Payment Terms-D	The successful bidder has to open current account with Canara Bank- but as per Govt Rule, one current account is allowed in Nationalized Bank.	More Than 1 Account can be opened.
12	19	VIII-6- Payment Terms - K	Whether increase in minimum wages is reimbursable with statutory compliance- and minimum wages applicable for central Govt or State Govt is applicable. Please specify.	Central Govt.
13	29	XI-5- Labour	WC policy is to be taken by contractor? Acts and amendments of Central or State Govt. Please specify.	Please refer page No. 29 Point 5 of the Tender document.
14	30	XI-12- Solid Waste Disposal	What is the approx. quantity of non - biodegradable solid waste?	No such specified quantity.
15	32	XII-7- Important Note 7	Service Charge quoted below 4.5% will be rejected - but if all the bidders quoted 4.5% service charge- what will be the selection process?	Please refer Page No. 9 & 77-79 of the Tender Document
16	36	XII-15- Important Note 15	Additional qualification - ISO Certification- will it be considered in Technical bid Evaluation	Please refer Page No. 77-79 of the Tender Document.



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17	37	XX-b- Requirement and scope of work	Machines like vaccum cleaner will be required for every Branch?	Yes, as per Requirement.
18	9	Stage - V-Final selection of the Tenderer(s) would be based on the combination of marks obtained in the technical evaluation (70%) and the L1rates after reverse auction (30%) as explained in the RFP	How reverse auction will be carried out ?	Stage V to be read as under: Final selection of the Tenderer(s) would be based on the combination of marks obtained in the technical evaluation (70%) and the rate quoted in the Price Bid (30%).

The clarification for the queries raised by the representative during Pre-Bid meeting as per date mentioned as above and also through mail within permissible timelines.

This corrigendum shall form a part of and shall be read with the Tender/contract documents and shall become part of the Tender Document and shall be signed on every page and shall be enclosed with the Bid.

In case of any discrepancy between this corrigendum and other Tender documents, the former shall prevail.

All the Tender Terms and conditions other than the those modified in this corrigendum remains unchanged.


Officer


Manager


Senior Manager


Divisional Manager

